

Small Business Contracting

Combining Strengths ■ Redefining Futures



Information for Businesses Interested in Doing Business with Blue Grass Army Depot (www.bluegrass.army.mil)

Small Business Points of Contact for Kentucky and the Blue Grass Army Depot

Kentucky SBA Rep:	US Small Business Administration 600 Dr. Martin Luther King Jr. Pl./Rm 188 Louisville, KY 40202-2254 502-582-5971	BGAD Small Business Specialist:	Blue Grass Army Depot 431 Battlefield Memorial Hwy Richmond, KY 40475 859-779-6867
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Getting Started

The following are a list of links to assist you in getting: 1) A DUNS number 2) Registered in the Central Contractor Registration 3) An Online Representations and Certifications Application 4) The proper NAICS codes for your business.

- ✓ DUNS Number: Dun & Bradstreet Number. http://www.dnb.com/US/duns_update/
- ✓ CCR (Central Contractor Registration): CCR has been designated as the federal government's primary vendor registration database. CCR Registration is <http://www.ccr.gov>. CCR Handbook and additional registration can be found at <http://www.ccr.gov/Handbook.aspx>. What you need to register in CCR:
 - > DUNS Number
 - > Tax Identification Number (TIN) and Taxpayer Name
 - > Statistical Information about your business
 - > Electronic Funds Transfer (EFT) Information
- ✓ ORCA (Online Representations and Certifications Application): ORCA is an e-Government initiative that was designed by the Integrated Acquisition Environment (IAE) to replace the paper based Representations and Certifications (Reps and Certs) process. <https://orca.bpn.gov/>
- ✓ NAICS (North American Industry Classification System): The NAICS code system attempts to classify businesses by using a numeric code. The SBA sets size standards based on North American Industry Classification System (NAICS) codes. <http://www.census.gov/naics/2007/NAICOD07.HTM>
- ✓ Small Business Types that receive preference from the federal government:
 - > 8(a) Minority Owned Business <http://www.sba.gov/8abd/>.
 - > HUBzone: business firms located in high unemployment and/or low personal income areas, called Historically Underutilized Business Zones, or HUBZones. <http://map.sba.gov/hubzone/init.asp> and <https://eweb1.sba.gov/hubzone/internet>.
 - > SDVOSB: Service Disabled Veteran Owned Small Business. <http://www.vip.vetbiz.gov/>

Searching for/Bidding On Government Requirements

The links below are two locations where the Blue Grass Army Depot and other Government entities post their requirements.

- ✓ FedBizOpps: consists primarily of federal government buys over \$25,000. <http://www.fbo.gov/>
- ✓ ASFI (Army Single Face to Industry): Site for Army federal government opportunities. <https://acquisition.army.mil/asfi/>

Getting Paid

There are two methods of payment from the Federal Government: DFAS, and payment by GPC (Government Purchase Card, Visa).

- ✓ DFAS: Can be paid two ways, electronic funds transfer through the Central Contractor Registration and Wide Area Work Flow.
 - > EFT (Electronic Funds Transfer) account information required for CCR registration. <http://www.ccr.gov>
 - > WAWF (Wide Area Work Flow) invoices submitted (by vendor) and verified (by contract office) and paid via DFAS. <https://wawf.eb.mil/vreg.htm>
- ✓ GPC is used by Government to make purchases. Card information is provided by contract administrator upon receipt. For more information visit. www.oig.doc.gov/oig/reports/other.../credit-cards-06-002.pdf